



## Limited Re-opening Plan for In-person Worship at Park Church Revised: November 1, 2020

### Changes at a glance for November 1

- People living in the same household may reserve the number of spaces that they need.
- Attendance limit increased to 50 (by advance reservation)
- Walk-ins are welcome as long as we haven't reached our capacity. Reservations continue to be helpful.
- Two welcome tables and two traffic patterns approaching the Sanctuary instead of one
- Service time - 10:10 am doors open / 10:30 am service begins

Recognizing that the trends of Covid-19 are ever-changing, the plan will be extended or adapted depending on medical and scientific developments and state recommendations. **For safety and planning, we are asking those who would like to attend a hybrid in-person worship service on November 1 at 10:30** to request a reservation and seats will be assigned in order of request.

Make your request by sending an email to [office@parkchurchgr.org](mailto:office@parkchurchgr.org) or by calling 616-459-3203. Leave your name and number on the voicemail. Your request will be timestamped, and we will call you back to discuss the details is necessary

### 1. Services

- **Park Church will hold a 10:30 service that is a hybrid of recorded and live elements. In adherence to health department recommendations, fifty (50) congregants will be permitted to reserve and attend the service in the sanctuary.**
- Live elements may include a welcome, prayer and family concerns, organ and piano, sermon, common commission, and possibly a musical selection.
- There will be no congregational or choral singing in this first phase. A soloist or duet may perform if they feel comfortable and safe doing so.

### 2. Preparation

- In lieu of worship bulletins, guidance will be provided on the video screens and by the presiding minister.
- We will provide live content to the extent that it is practical and safe but will not require or pressure musicians and ministers to provide that content.
- We will disinfect surfaces (pews, doors, bathrooms) prior to the services.
- We will place hand sanitizers at the entrance to each worship space and encourage their use.



### 3. Attendees

- Park Church will not reserve spaces for volunteers (greeters, ushers, board members), but will seat them in the balcony for sanctuary worship.
- Attendees are asked to sign up ahead of time if possible.
- Signup will require agreement to wear a mask for entry, worship and exit. Masks will be provided to anyone who forgets.

### 4. Health

- Attendees will have a forehead temperature check as you enter. Anyone with a temperature over 100 degrees will not be admitted to the service.
- The elderly and people with underlying health risks should not attend.
- Please do not attend if you have...
  - fever over 100 degrees.
  - a cough.
  - shortness of breath.
  - sore throat unrelated to allergies.
  - decreased sense of taste or smell.
  - been with six feet of anyone with Covid-19 or related symptoms for the last fourteen days.
  - traveled outside of Michigan in the past 14 days.

### 5. Building Entrance

- All worship attendees will use the main (glass) entrance to the building.
- Doors open 20 minutes before the service begins.
- A security guard will be outside the doors and a Greeter will be at the welcome tables as you enter.
- Greeters will wear masks and may wear gloves and will open the doors for you as you enter/exit.

### 6. Masks

- Masks have been proven to reduce transmission of COVID-19, and attendees must keep masks on as you enter, exit, and for the duration of the service.

### 7. Children

- No nursery, childcare or worship center will be provided.
- Parents may choose to bring their children to the worship service subject to the limit of two seats per household. Help children understand that their movement must be confined to their “space” in the pews and please be prepared to assist them with that.



#### 8. Seating

- Sanctuary: We will sanitize and prepare the pews throughout the main floor of the sanctuary. Every other pew will be unoccupied. Available seating is indicated by a red pew cushion. Whether attending alone or with family members, please choose a row that is unoccupied. Enter using only the side aisles, not the center. Please do not move the pew cushions.
- Worship leaders will maintain 25 feet distance from attendees. There will not be a receiving line prior to or following the services.
- The sanctuary balcony will be open ONLY to the sound operator and volunteers (greeters, ushers).
- All attendees will stay seated through the postlude. After the postlude, attendees will exit starting with those in the back at the direction of the ushers.

#### 9. Offerings

- Offering baskets will be placed on pedestals inside the entrance/exit doors. Offering plates will not be passed.

#### 10. Miscellaneous

- Hymnals and Bibles will be removed from the pew racks.
- Attendance/Information cards will also be removed from the pews. However, Dr. Coyle will lead a time of prayer requests, and will pass these along to the staff as appropriate.

#### 11. Exit

- Attendees should leave the building promptly following the service and should observe social distancing as you leave.
- No coffee or food service will be offered following the service.
- You may remove your mask in the parking lot but observe social distancing. If you speak with other attendees, we encourage you to keep the mask on.